

Imlay City Middle School

Title 1 School-Wide Family Engagement Policy

Vision

When the school and parents are involved and work together cooperatively, positive results will occur. These results include increased student achievement, lower absenteeism, improved behavior, and confidence about the educational process.

Part I: Policy Engagement

The Imlay City Middle School Title 1 School-Wide Family Engagement Policy was created as a collaborative effort between parents and staff. Parents played a key role in the development of this policy and we will continue to listen and acknowledge their feedback and suggestions in order to update and continuously improve our School-Wide Title 1 program. 1118 (b)

Convene an annual meeting. 1118 (c) (1)

Imlay City Middle School will:

- Hold an annual school-wide Title 1 meeting during the 6th grade open house/orientation evening event the week before school begins.
- The purpose of the Title 1 program meeting will be to share the School-Wide Plan and explain how parents can be involved to help their child become successful.
- Parents will be notified of the meeting before school starts, through U.S. mail, informing them of the middle school open house/orientation dates and times.

Offer flexible meeting times and other services/activities to support and encourage the involvement of all parents. 1118 (c) (2)

Imlay City Middle School will ensure the involvement of all parents by offering the following activities:

- Parent-Teacher conferences.
- Grade Level Open House/Orientation.
- Parent Workshops /Curriculum Nights (childcare provided).
- March is Reading Month Events.
- College and Career Readiness.
- High School registration parent informational meeting.

Involve parents in planning, reviewing, and improving the School-Wide Title 1 program, including the Family Engagement Policy and the Parent Compact. 1118 (c) (3)

Imlay City Middle School will ensure the involvement of parents in planning and reviewing the School-Wide Title 1 program by:

- Reviewing the School Family Engagement Policy at the annual sixth grade open house/orientation evening event.
- Posting the Family Engagement Policy on the middle school website for parents to review.
- Post and distribute the Parent Compacts at fall Parent-Teacher conferences.
- Conduct a Parent Survey at fall Parent-Teacher conferences.
- Review and revise the Family Engagement Policy as needed to incorporate suggestions based on the Parent Survey results.
- Expanding all avenues of communication with parents (parent bulletin, school letters, district publication and website) to increase parent involvement in the School-Title 1 program.

Provide timely information about the School-Wide Title 1 program, the academic curriculum, assessments used to measure student progress, and grade level proficiency expectations. 1118 (c) (4) (A) & 1118 (c) (4) (B)

Imlay City Middle School will provide timely information through:

- Open House/Orientation (annual Title 1 meeting).
- Parent Workshops /Curriculum Nights (childcare provided).
- Fall Parent-Teacher conferences.
- School/Classroom/District Newsletters.
- Progress Reports and Report Cards.
- School Website – Policy and compact available on website.
- Telephone calls/E-mail correspondence.
- Student Handbook.

Provide parents the opportunity to communicate and meet with the members of their child's educational team to discuss suggestions and decisions relating to the education of their child. Revise the School-Wide plan in an effort to meet student and parent needs and share revisions with the LEA (Local Education Agency) 1118 (c) (4) (C) & 1118 (c) (5)

Imlay City Middle School will provide parents an opportunity to interact with their children's school by:

- Reviewing the School Family Engagement Policy at the annual sixth grade open house/orientation evening event.
- Conduct a Parent Survey at fall Parent-Teacher conferences.
- Review and revise the Family Engagement Policy to incorporate suggestions as needed based on the Parent Survey results.
- Fall Parent-Teacher conferences.
- Telephone calls/E-mail correspondence between parents, teachers and school.

Part II: Share Responsibilities for High Student Academic Achievement

Jointly develop a compact, collaboratively with staff and parents, a Title 1 School-Parent Compact. The compact will describe ways in which the parents, school staff, and students will work together to ensure high student academic achievement. The compact will be reviewed and discussed during fall parent-teacher conferences. 1118 (d) (1) & 1118 (d) (2) (A)

Imlay City Middle School will develop a School/Parent/Student compact:

- The Parent/Teacher/Student compact is developed by the K-8 Parent/Teacher focus group annually. Revisions are made based on the fall Parent-Teacher Conference Parent Survey results as needed and additional suggestions provided by parents. A suggestion box will be placed in a visible location (middle school office) for continued communication between parents and school all year.
- The compact is reviewed and given to all parents at the fall Parent-Teacher conference. Teachers discuss how the compact relates to the success of each individual child. This ensures a strong home/school connection and allows all stakeholders to have a voice.

Provide frequent reports to parents on their children's progress. 1118 (d) (2) (B)

- Fall Parent-Teacher conferences.
- Report cards at the end of each marking period.
- Progress reports halfway through each marking period.
- Teacher/Parent initiated progress reports available on an as-needed basis.

Afford parents reasonable access to staff and provide opportunities for parents to volunteer, participate, and observe in their child's classroom. 1118 (d) (2) (C)

Imlay City Middle School has an open door policy for parents with both administration and staff. In addition, parents are encouraged to participate in the following activities:

- Chaperones for field trips and dances.
- March is Reading Month.
- Sixth grade Belle River science project at Lion's Park.
- Quiz Bowl.
- Art Show.
- Book Fair.
- Student Council/Yearbook

- Spartan Pride events.
- Lunch Visits
- Classroom helpers.
- After school homework assistance.
- Enrichment activities.

Part III: Building Capacity for Involvement

Provide information and assistance to parents regarding state and local academic standards and assessments. 1118 (e) (1)

To ensure that parents are informed about academic standards and assessments, Imlay City Middle School will provide the following:

- Parent-Teacher conferences in the Fall (additional conferences available upon request).
- Parent copy of state curriculum provided at all grade level open house/orientation and will be posted on the Imlay City Middle School website.
- ELPA (English Language Proficiency Assessment) results for ELL (English Language Learners) students mailed home to parents.
- State Assessment results mailed home to parents.
- Local assessment information shared with parents at Parent-Teacher conferences.
- Parent Workshops /Curriculum Nights.

Provide materials and training to parents. 1118 (e) (2)

Imlay City Middle School offers training and materials to parents through the following events and activities:

- Sixth grade open house/orientation.
- Seventh and eighth grade open house/orientation.
- Parent Workshops /Curriculum Nights (childcare provided).
- March is Reading Month events.
- Classroom/school/district newsletters and publications.
- Imlay City Middle School website.

Educate teachers, Title 1 staff, and principals regarding the value of parent involvement and parent contributions, ways to communicate effectively with parents, and the implementation of parents programs. 1118 (e) (3)

Imlay City Middle School values and respects parent involvement in the school community. Parent involvement will be part of the professional development plan. Staff will attend workshops and implement new ideas for effective parent communication. When

situations occur that involve students or the welfare of the entire school community, parents are always the first point of contact. The school district will in-service teachers on how to utilize electronic media to inform parents on resources and curriculum.

Coordinate and integrate parental involvement programs with other programs. 1118 (e) (4)

Imlay City Middle School will work to coordinate programs to ensure success for all:

- Transition to middle school: Evening parent meeting in May.
- Spartan Pride events.
- March is Reading Month.
- Art Show.
- Band Booster.
- Athletic Booster.

Inform parents of school and parent programs in a timely and practical format and in a language they can understand. 1118 (e) (5)

To ensure that all parents are informed in a timely and user-friendly manner, Imlay City Middle School will provide:

- Student planners.
- Classroom/school/district newsletters and publications.
- Instant Alert.
- Bilingual interpreter.
- School website.
- Telephone calls/Email correspondence.

Provide support for parental involvement at their request. 1118 (e) (14)

Imlay City Middle School will make every effort to support our parents and make sure their needs are met:

- Make every effort to accommodate parent requests to ensure that the individual needs of students and parents are met in order to foster positive parent involvement.

Part IV: Accessibility

Provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. 1118 (f)

Imlay City Middle School will provide:

- Flexible meeting times.
- Handicapped accessible facilities.
- Phone conferences (Bilingual interpreter as needed).
- Classroom/School/District newsletter written in a language parents can understand.
- Collaboration with community agencies (Community Mental Health).
- Transportation assistance.
- Bilingual interpreter available during Parent-Teacher conferences.